

Mayor Grbelja calls the meeting to order at 7:12P.M.

ROLL CALL: Mayor Nancy Grbelja – present, Committeeman Abilheira – absent, Committeeman Kinsey – present, Committeeman Sico – present. Also in attendance – Attorney – Duane Davison, Engineer – Matt Shafai, Administrator - James Pickering and Municipal Clerk – Maria Dellasala.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.
I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 20, 2006.

RESOLUTION 07-236 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED.

C/Kinsey offered the following resolution and moved its adoption, which was seconded by C/Sico.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12 (b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

The public shall be excluded for the discussion of any action upon the here in after specified matter.

The general nature of the subject matter to be discussed is as follows:

1. Land Acquisition
2. Items falling under the Attorney/Client Privilege

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or when any litigation discussed is resolved.

This resolution will take effect immediately.

VOTE:

AYES: C/Kinsey, C/Sico, M/Grbelja

NAYS: None

ABSTAINED: None

ABSENT: C/Abilheira

Executive session began 7:03p.m

Motion to adjourn Executive Session moved C/Kinsey, Seconded C/Sico. ©

Time Out 8:03pm.

MAYOR GRBELJA CALLS THE REGULAR MEETING TO ORDER AT 8:07

P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.

CORRESPONDENCE:

1. Resignation letter received from Committeeman Dilfanian, effective 12/7/07. M/Grbelja explains why C/Dilfanian resigned his position.

ENGINEER'S REPORT:

1. **2006 Roadway Improvement Program**
 - a. The following roadways were included in this road program.
 1. Back Bone Hill Road (2.35 miles)
 2. Agress Road (1.91 miles)
 3. Burnt Tavern Road (0.68 miles)
 - b. A contract was awarded to Arawak Paving Co., Inc. in the amount of \$868,900.00 on September 6, 2006.
 - c. Project is complete. Final restoration work is complete.
 - d. Project is closed out and final payment to the contractor is being processed.
2. **Abate Park Improvements**
 - a. Work included a gravel parking lot, 3 tennis courts, 3 basketball courts, a handball court, walking path, drainage and other related work.
 - b. A contract was awarded to Meco, Inc., and work commenced on August 28, 2006.
 - c. Work is complete. We await lawn restoration prior to project closeout.
3. **Abate Park Improvements – Phase II**
 - a. The County of Monmouth has approved a grant in the amount of \$75,029 toward construction of a handicap restroom facility.
 - b. We have also applied for a matching grant in the amount of \$200,000 from the Monmouth County Municipal Open Space Grant Program for various improvements such as:
 1. Fencing.
 2. Landscaped perimeter berms.
 3. Fitness trail.
 4. Irrigation.
 5. New multipurpose field.
4. **Brandywine Park Improvements - CDBG FY 2006**
 - a. A grant in the amount of \$62,344 for handicap accessibility and restroom facilities at Brandywine Park has been approved by the County.
 - b. A contract in the amount of \$181,279.00 was awarded to Meco, Inc. on November 1, 2006.
 - c. Work is complete and final payment to the contractor is being processed.
5. **Millstone Road Improvements from Baird Road to Route 33 (TTF FY 2007)**
 - a. This project was approved for a \$160,000 grant from NJDOT.
 - b. A contract in the amount of \$342,655 was awarded to Meco, Inc. on September 5, 2007.
 - c. Work is 95 percent complete. Punchlist and restoration work remains.
6. **2007 Roadway Improvement Program**
 - a. The following roadways are included in this road program:

1. Alpine Drive/Cedar Court/Lakeview Drive.
 2. Giant Maple/Old Oak Court/Blue Spruce Court/Running Brook Drive
 3. Charleston Spring Road/Drainage
 4. Baird Road/drainage
 5. Various drainage improvements throughout the Township
- b. A contract in the amount of \$558,087 was awarded to Fernandes Construction, Inc.
- c. Work is 95 percent complete. Punchlist restoration work remains.
- 7. Baird Road Improvements from Millstone Road to Woodville Road (TTF FY 2008)**
The application for a grant from NJDOT for drainage and pavement improvements of this roadway was completed and was submitted to the State.
- 8. Fuel Tanks at Public Works Yard**
- a. Bids were received on November 28, 2007 for new fuel tanks.
 - b. The bids were higher than our budget and they will all be rejected.
 - c. The scope of the project will be reduced and the project will be readvertised in January 2008.
- 9. Monmouth County Projects**
- a. Route 527/Rte 1 Intersection Improvements Woodsville Road/Sweetmans Lane
We have received final construction plans for roadway widening and intersection signalization from the County of Monmouth. Construction is anticipated to commend in Summer 2008.
 - b. Millstone Road/Paint Island Spring Road/Stagecoach Road – Scooter’s Corner
The County has presented various concept plans for improving this intersection.
 - c. Bridge M-49 Perrineville Road
The County has received bids for reconstruction and widening of this bridge which is located west of Agress Road. The County will be closing this road for up to 6 months between July and December 2008.
 - d. Bridge MS-70 Baird Road
The County has completed plans and has secured permits for reconstruction and widening of this bridge which is adjacent to the new school. They will be submitting plans and bidding schedule to the Township by January of 2008.
 - e. Bridge MS-68/Baird Road
The county is preparing plans for reconstruction of this bridge which is located east of Stillhouse Road. This will probably be a 2009 project.

ORDINANCE 07-30

SECOND READING AN ORDINANCE AMENDING CHAPTER XIV (BUILDING AND HOUSING), SECTION 14-7 (CONTINUED CERTIFICATE OF OCCUPANCY – COMMERCIAL BUILDINGS) AND CREATING A NEW SECTION 14-9 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance 1.) Amends the Continued Certificate of Occupancy Ordinance for Commercial Buildings in order to adopt the International Property

Maintenance Code in place of the outdated BOCA Property Maintenance Code; and 2.) Adopts the International Property Maintenance Code as the standard to which all premises within the Township of Millstone must adhere.

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:17 p.m.

No public Comment.

Mayor Grbelja closes the public hearing at 8:17 p.m.

Motion to adopt on second reading, Moved C/Kinsey, Second C/Sico.

Committee Discussion: M/Grbelja explains this ordinance is to assist the building department be up to date with the codes it must follow.

VOTE:

AYES: C/Kinsey, C/Sico, M/Grbelja

NAYS: None

ABSTAINED: None

ABSENT: C/Abilheira

ORDINANCE 07-31

SECOND READING AN ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), BY CREATING SECTION 3-21 (VIOLATION OF CONDITIONS OF DEVELOPMENT APPROVALS) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance establishes penalties for violations of conditions of development approval.

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:18 p.m.

No Public Comment.

Mayor Grbelja closes the public hearing at 8:18 p.m.

Motion to adopt on second reading, Moved C/Kinsey, Second C/Sico.

Committee Discussion: There have been problems in the past with developers not living up to conditions set forth by the Boards this ordinance will now enforce these conditions.

VOTE:

AYES: C/Kinsey, C/Sico, M/Grbelja

NAYS: None

ABSTAINED: None

ABSENT: C/Abilheira

ORDINANCE 07-32

SECOND READING AN ORDINANCE AMENDING CHAPTER XXXV, "LAND USE AND DEVELOPMENT REGULATIONS", ARTICLE 8 "AFFORDABLE HOUSING", SECTION 8-3, "AFFORDABLE HOUSING DEVELOPMENT FEE SCHEDULE", SUBSECTIONS 8-3.2a. & 8-3.2b. OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

EXPLANATORY STATEMENT: This Ordinance authorizes amends the "Affordable Housing Development Fee Schedule" of Millstone Township (§8-3.2) by increasing the residential development fees from one-half percent (0.5%) to one percent (1%), and by increasing the nonresidential development fees from one percent (1.0%) to two percent (2%).

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:20 p.m.
No Public Comment.
Mayor Grbelja closes the public hearing at 8:20 p.m.

Motion to adopt on second reading, Moved C/Sico, Second C/Kinsey.

Committee Discussion:

VOTE:

AYES: C/Kinsey, C/Sico, M/Grbelja

NAYS: None

ABSTAINED: None

ABSENT: C/Abilheira

ORDINANCE #07-33

SECOND READING Ordinance amending Chapter 39, "Salaries" of the Revised General Ordinances of the Township Of Millstone by fixing salaries of the Township's Part Time Recycling Yard Operator and PEG Channel Operator.

EXPLANATORY STATEMENT: This Ordinance fixes the salary for the Township's Part Time Recycling Yard Operator & PEG Channel Operator.

Affidavit of publication presented.

Mayor Grbelja opens the public hearing at 8:21 p.m.
No Public Comment.
Mayor Grbelja closes the public hearing at 8:21 p.m.

Motion to adopt on second reading, Moved M/Grbelja, Second C/Sico.

Committee Discussion:

VOTE:

AYES: C/Kinsey, C/Sico, M/Grbelja

NAYS: None

ABSTAINED: None

ABSENT: C/Abilheira

RESOLUTIONS: **CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**
ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

07-237 Payment of vouchers.

07-238 Resolution establishing the 2008 Annual schedule of meetings for the Millstone Township Committee.

- 07-239 Resolution to designate official newspapers, which will receive Public Notices.
- 07-240 Resolution extending contract for curbside pickup of recyclable material for 2008.
- 07-241 Resolution schedule of holidays for 2008.
- 07-242 Resolution listing holiday schedule to be observed by the mining operators in Millstone Township for 2008.
- 07-243 Resolution to transfer funds on current year appropriations #3.
- 07-244 Resolution authorizing final Change Order No. 1 re: 2006 Roadway Improvement Program.
- 07-245 Resolution denying request for release of Performance Guarantees for Paint Island Springs, South, PMSPF 02-32.
- 07-246 Resolution authorizing the execution of a contract of sale of Block 30, Lot 9.
- 07-247 Resolution rejecting bids for the proposed Fuel Island at the township DPW Yard.
- 07-248 Resolution amending Resolution, #07-187, dated 9/19/07 appointing Interim Coordinator of Drug Alliance Program.
- 07-249 Resolution amending Resolution No. 07-165 authorizing 2007 salaries for Union and Non-Union Employees.
- 07-250 Resolution to report additions and deletions to fixed asset.

Motion to adopt, Moved C/Sico, Second C/Kinsey.
Committee Discussion :

VOTE:
 AYES: C/Sico, C/Kinsey, M/Grbelja
 NAYS: None
 ABSTAINED: None
 ABSENT: C/Abilheira

TOWNSHIP COMMITTEE MINUTES:

1. Regular & Executive Session October 17, 2007

Motion to adopt, Moved C/Kinsey, Second C/Sico.
 Committee Discussion: C/Kinsey asks to add the following: C/Abilheira stated that these are rough numbers and would get to the Township Committee true numbers by Friday 10/19/07, (in regard to analysis on tax rate tripling by 2010).

VOTE:
 AYES: C/Kinsey, C/Sico, M/Grbelja
 NAYS: None
 ABSTAINED: None
 ABSENT: C/Abilheira

2. Regular & Executive Session November 7, 2007.
3. Regular & Executive Session December 5, 2007

Motion to table, Moved C/Kinsey, Second C/Sico.
Committee Discussion:

VOTE:
 AYES: C/Kinsey, C/Sico, M/Grbelja
 NAYS: None
 ABSTAINED: None
 ABSENT: C/Abilheira

REPORTS FROM VARIOUS DEPARTMENTS FOR SEPTEMBER 2007:

Municipal Court \$ 57,394.75

REPORTS FROM VARIOUS DEPARTMENTS FOR OCTOBER 2007:

Tax Collector \$2,579,021.53

Clerks report \$ 579.00

Dog License \$ 144.80

Recreation \$ 30,855.00

Building Department \$ 20,674.00

COAH \$ 11,281.00

Municipal Court \$ 45,304.75

Recycling

REPORTS FROM VARIOUS DEPARTMENTS FOR NOVEMBER 2007:

Tax Collector \$7,120,463.07

Clerks report \$ 6,224.75

Dog License \$ 27.60

Recreation \$ 4,830.00

Building Department \$ 9,460.00

COAH \$ 0.00

Municipal Court \$ 40,321.75

Interest Spreadsheet

Recycling

Motion to file, Moved C/Kinsey, Second C/Sico. ©

APPLICATION'S FOR RAFFLE LICENSE PERMIT:

St. Joseph Church of Perrineville - Raffle Application (50/50) to take place March 24, 2008 – May 11, 2008 – after masses at St. Joseph Church parish hall.

Motion to approve: C/Kinsey, Second C/Sico. ©

LISASON REPORTS: End of the year reports.

Fire Department, First Aid and Office of Emergency Management: M/Grbelja states a meeting took place at the end of November between Emergency Services & the Township, items discussed were radio communication within the township.

At the Fire Department meeting of January 7, 2008 the 2008 Fire Budget will be discussed. The Fire Department will forward of copy of the budget to be posted on the township website.

Recreation: C/Kinsey states it has been a very sound year, we now will have a field hockey program for the girls. Abate park is open and equipment has been moved over. Most programs are doing well and growing, there has been a little fall out as pop warner grows. A wellness, fitness & agility training program will be new in 2008.

Buildings & Grounds: C/Kinsey states it has been a great year, we've updated our facility at the DPW garage, Ken Gann has done a great job. Ken has gone above & beyond what we expected. The old DPW garage on Millstone Road has recently been sold for \$60,000, the building has been out grown and now we will put the \$60,000 back into the budget.

Economic Development Council: C/Kinsey states that Rich Gray, chairman of the EDC is waiting on the final version on the Route 33 Corridor Study, and they will be looking for comments from the Township Committee once they have had a chance to review the report.

Environmental Commission: C/Sico states that the EC continues to be an asset. Reports they have forwarded to the Planning Board are very useful, the Planning Board is very pleased with all the hard work.

Planning Board: C/Sico states that the Planning Board continues to review applications it has been a very busy year.

Municipal Court: C/Sico states that Judge Gelson runs a very efficient Court we are very proud of her.

Board of Education: C/Sico states the opening of the new school was a tremendous success.

M/Grbelja states that the holiday lighting at the Community Center was very nice, the recreation coordinator and her assistant did a great job. The Brownies put on a concert for the seniors.

M/Grbelja asks everyone to look out for each other and make sure the seniors in your neighborhood are looked after. The employee holiday party was very nice. We are very proud of all of Millstones employees they do a great job. Jim Pickering, Maria Dellasala and Ken Gann all do a great job, their leadership is commendable I don't know where we would be without their guidance. Our Professionals, Duane Davison and Matt Shafai is very important to the township, they work they do is outstanding. Rich Coppola as Planner understands what Millstone Township is all about. Our Planning Board, Board of Adjustment, Shade Tree Commission and Environmental Commission all understand Millstone Township they help protect the quality of life for the residents of Millstone, they also do a great job in keeping our costs low they look to see how every dollar is spent.

PRIVILEGE OF THE FLOOR:

Mayor Grbelja opens the meeting to the public at 8:43 p.m.

1. Scott Boland – Wincrest Court asks if there is any thought to a Public Safety Liaison? Both Bob and Nancy have stepped in.
2. Duane Davison explains the process regarding a new Township Committee person, the RCEC has 15 days in which to submit three names to the Township Committee, then the Township Committee has 15 days in which to appoint one of the three. At the January 2, 2008 re-organization meeting the township Committee will appoint someone to replace former Committeeman Dulfanian.
3. Ken Gann – Thanks everyone, committee, attorney, engineer, fellow employees for all the support he has received throughout the year.
4. Steve Lambros – Van Hise Drive – Speaks about the claims Mr. Abilheira made at the December 6, 2007 meeting.
5. The township Committee wishes everyone a happy holiday.

Mayor Grbelja closes the meeting to the public at 8:50 p.m.

Motion to adjourn, Moved C/Kinsey, Second C/Sico. © Time Out 8:51 p.m.

Tapes of the meeting are available in the Municipal Clerk's Office.